

SSWO -STUDENT SOCIAL WORK ORGANIZATION BYLAWS

Article I. - NAME

The official title of the organization is the Limestone College Student Social Work Organization.

The accepted abbreviation is SSWO.

Article II. - MISSION

The Student Social Work Organization is dedicated to the furthering of professionalism and the fostering of assistance and understanding between the students of Limestone College, the community, and the social work fields by promoting shared learning, peer support, and exposure to the social work profession, to serve as an information and resource guide for members and to promote community awareness through service.

Article III. - PURPOSE

It is the purpose of the SSWO to: (A) promote social justice through awareness and community service, (B) provide opportunities for continuing education, and (C) develop students as professional social workers.

Article IV. - GOALS

Included but not limited to: one fundraiser, one community service, and one community awareness per academic year.

Article V. - FISCAL YEAR

The year shall be considered June 1st through May 31st of the following year.

Article VI. - MEMBERSHIP

Membership will be open to all Social Work students, faculty, and alumni who are interested in social work and social work issues.

Members' dues must be current in order to be considered an active member.

Members must participate in at least two planned activities per calendar year in order to be considered active.

Members are encouraged to inform their co-members of hardship, sickness, or death in immediate family (mother, father, spouse, siblings, or children) that occurs among the SSWO members.

Article VII. - OFFICERS

The officers shall consist of no less than 4 members to include but not limited to;

President, Vice President, Secretary, Treasurer. Other officers (Public Relations/Committee Organizer – this individual is someone who has contact with the community and can act as a liaison for event planning).

Article VIII. - OFFICERS DUTIES

Duties include but not limited to:

President- set dates for all organization meetings and preside over them, general overseeing of the club's activities and functions, approve or disapprove of any activities that SSWO will be hosting on planning.

Vice President- in the absence of the President, the Vice President may call or convene meetings, assist the President in overseeing the organizations' activities and functions.

Secretary- will take minutes; maintain a record of minutes and present minutes at the beginning of each meeting. Secretary is responsible for communication with members via email or mobile messaging. Secretary is responsible for contact information of all organization members.

Treasurer- will be responsible for keeping accurate financial records for the SSWO. Keep an itemized list of incoming and outgoing monies associated with the organization. Write receipts for all payment of dues received.

Section II. Removal of Officers

Any unethical or unprofessional behavior will result in removal of officer.

Not upholding officer duties.

At least two officers and two members may vote on removal of officer.

Article IX. - ELECTIONS

Elections will be held in April and November as offices are vacated due to graduation or field.

Officers are elected upon majority vote or appointed by Advisor when a position is unfulfilled.

Article X. - DUES

There will be no application fees. Dues are \$20.00 a fiscal year. Payment of \$10 shall be made by the end of each semester. If member is unable to pay dues out of pocket the money can be paid through fund-raising.

Article XI. - MEETINGS

Meetings shall be held at least once a month. The time and place of meetings shall be agreed upon by the membership. All meetings shall be conducted in accordance with Roberts Rules of

Order. Special meetings may be called at anytime by the officers. Officers' meeting shall be held on a separate day than general meetings.

Article XII. - AGENDA

Section I. Article of Business

- A) Informal Welcomes
- B) Call to Order
- C) Reading of the minutes from previous meeting
- D) Treasurers Report
- E) Old Business
- F) New Business
- G) Dismissal

Section II. Quorum

A quorum is defined as a simple majority of the active members in attendance. In an emergency the executives may vote on any business that cannot wait.

Section III. Tabling

A motion or article of business may be tabled (put on the list of old business for the next meeting) by a majority vote of the present members.

Article XIII. - AMENDMENTS TO BYLAWS

These laws may be replaced, amended, or otherwise altered at a statewide meeting with majority of officers and members present, according to the rules of article of business.